

PARENT PAY REFUND REQUEST

Once completed, please return to school reception and we will arrange to have this processed by the catering company.

All the criteria below must be met for a refund to be processed:

- *Online payments via Parent Pay (Not Pay Point, Cash or cheque)*
- *Balance is £5 or above*
- *Payment into Parent Pay within the last 24 months*

To be completed by Parent / Carer

Pupil's Name: _____

Parent's Name: _____

Name of School: Co-op Academy Walkden / Irlam & Cadishead Academy /
Moorside Primary School / Moorside High School /
St Ambrose Barlow RC High School / Wright Robinson College

Approx date of last deposit: _____

Amount to be refunded: Remaining balance / Other (Please state): £ _____

Signature from Parent / Carer: _____

Date: _____