

St Ambrose Barlow RC High School



School Fund Constitution

Annual Adoption

November 2023

Person Responsible: Nicola Johnson
Ratified by Governors:
Date of planned Review: November 2024



LOVE

A place of love where **everyone is welcome and respected.**

A family of faith where **everybody matters**; where we are **unique together**; where we plant the seed that will one day **flourish.**

A **community with Christ** at the centre where the dignity of each person is celebrated so that they can **embrace excellence.**

I AM RESPECTFUL
I AM KIND
I AM INSPIRING



LEARN

A place to learn that is **alive with inspiring experiences** and a curriculum rich in knowledge and wisdom.

A family of faith where together we **seek truth, celebrate endeavour and achievement.**

A community that **values curiosity and nurtures learning** into action in the service of others.

I AM READY
I AM CURIOUS
I AM BRILLIANT



LEAD

A place to lead where young people grow to become men and women for others, **creative and courageous, ambitious** for the higher gifts.

A family of faith where we serve with **integrity, hope and determination.**

A community that values justice for the most vulnerable so that all may have **life to the full.**

I AM CREATIVE
I AM BRAVE
I AM A PROBLEM SOLVER

Purpose of the Fund

The school fund exists to ensure pupils have the opportunity to experience a wide variety of educational visits to enhance many aspects of their development.

The fund is used to provide items over and above those provided for through the school's delegated budget.

The school fund is also used for the collection and disbursement of monies raised for charitable causes in accordance with our School values of Love, Learn and Lead.

Examples of Uses

Expenditure may be used for the following purposes;

- Subsidy of the school educational visits
- Refreshments for pupil parties
- Fund raising activities (e.g. raffles)
- Classroom materials and equipment
- Lunchtime games, disco and entertainment

Administration

The official title of the school fund is St Ambrose Barlow RC High School, School Fund

The school fund is banked in a Lloyds Bank Current Account

Cheque signatories are the Headteacher, Snr Asst Headteacher, Deputy Headteacher and Business & Finance manager; any two signatures are required.

The fund is administered by Paula Shepherd; Finance Officer

The day to day management of the fund is the responsibility of the Business & Finance Manager although overall responsibility for the fund lies with the Headteacher/Governing Body.

Audit

The fund has a financial year end of 31st March.

Annually, a summary of income and expenditure, and a statement of balances is prepared by the Business & Finance Manager / Finance Officer

The financial statements are audited by a third party; Working with Schools

Audited Accounts are presented to the Governing Body each year for formal approval, in accordance with the Scheme of Delegation.



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#IAMONBOARD